

ALVA'S COLLEGE, MOODBIDRI
(A Unit of Alva's Education Foundation, Moodbidri)



**Submission of Annual Quality Assurance
Report (AQAR) by Internal Quality
Assurance Cell (IQAC)**

The Annual Quality Assurance Report (AQAR) of the IQAC

For the Academic Year from 01/06/2013 to 31/05/2014

Part – A

I. Details of the Institution

1.1 Name of the Institution	ALVA'S COLLEGE <i>A unit of Alva's education Foundation^(R)</i>
1.2 Address Line 1	SUNDARI ANANDA ALVA CAMPUS
Address Line 2	VIDYAGRI
City/Town	MOOBBIDRI
State	KARNATAKA
Pin Code	574227
Institution e-mail address	ac@alvas.org
Contact Nos.	02858-236531
Name of the Head of the Institution:	Dr. KURIAN
Tel. No. with STD Code:	08258-236531
Mobile:	+919740668967
Name of the IQAC Co-ordinator:	Dr. B. Y. PATIL

Mobile:

IQAC e-mail address:

1.3 NAAC Track ID (For ex. MHCOGN 18879) _____

1.4 Website address:

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR201213.doc>

1.5 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	2.52	2012-13	14/09/2017
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.6 Date of Establishment of IQAC : DD/MM/YYYY

1.7 AQAR for the year (for example 2010-11)

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011))

- i. AQAR _____ (DD/MM/YYYY)4
- ii. AQAR _____ (DD/MM/YYYY)
- iii. AQAR _____ (DD/MM/YYYY)
- iv. AQAR _____ (DD/MM/YYYY)

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

BVA, BHS, BFND and Social Work

1.11 Name of the Affiliating University (for the Colleges)

MANGALORE UNIVERSITY

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence

UGC-CPE

DST Star Scheme	-	UGC-CE	-
UGC-Special Assistance Programme	-	DST-FIST	-
UGC-Innovative PG programmes	-	Any other (<i>Specify</i>)	-
UGC-COP Programmes	-		

2. IQAC Composition and Activities

2.1 No. of Teachers	NINE			
2.2 No. of Administrative/Technical staff	THREE			
2.3 No. of students	TWO			
2.4 No. of Management representatives	ONE			
2.5 No. of Alumni	TWO			
2.6 No. of any other stakeholder and community representatives	ONE			
2.7 No. of Employers/ Industrialists	ONE			
2.8 No. of other External Experts	ONE			
2.9 Total No. of members	TWENTY			
2.10 No. of IQAC meetings held	FOUR			
2.11 No. of meetings with various stakeholders:	No.	01	Faculty	08
	Non-Teaching Staff	02	Students	02
	Alumni	01	Others	02
2.12 Has IQAC received any funding from UGC during the year?	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
	If yes, mention the amount			

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

FEEL TEACHER

2.14 Significant Activities and contributions made by IQAC

Visited all the departments to verify the department's activities and suggestions are given

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
<ul style="list-style-type: none"> ● Compulsory class plan for Teaching ● Formation of various forums for the overall development of students personality ● Coaching for dull as well as meritorious students ● Study hour, Monitoring system and additional coaching in the hostel ● Bridge Course for fresh students ● Initiation of Certificate Courses ● Student support program for ST >Scholarship facility and free adoption ● Free education for Cultural and Sports excelled Students and special coaching to them ● Adequate training for sports and cultural students for their skill development ● Career guidance and training for the students ● Regular department meetings, Staff meetings, 	<ul style="list-style-type: none"> ● Class plans were given to the Students for effective teaching ● 33 forums were formulated and functioned effectively ● Implemented ● Implemented and evidenced through the College results ● Conducted ● Implemented ● Rs. 152327/- was spent for 18 students. ● 28 students were adopted for free education ● 297 students of cultural and sports students were adopted for free education ● The achievement of the students in various levels are a evidence for their skill development ● In campus placements our students have been selected for various reputed

<p>Dean meetings and HOD's meetings</p> <ul style="list-style-type: none"> ●PTA meeting ● Meetings with Management <p> </p> <ul style="list-style-type: none"> ●HODs have to be the members of Academic Council ●Mandatory research publication of the College ●Compulsory student projects ●New PG Course's and new UG combination to start ●Strengthening placement committee ●Extension activities ●New degree building in a newly purchased land ●New girls hostel ●New well furnished and equipped auditorium ●Infrastructure ●Library facility ●Orientation and training program for staff (Both UG & PG) ●Strengthening Alumni Association 	<p>companies</p> <ul style="list-style-type: none"> ●Regular meetings were conducted <p> </p> <ul style="list-style-type: none"> ●Held and Suggestions were received ●Has been given various suggestions for the administrative system of the College ●Academic Council suggestions are seriously considered for implementation ●Research articles were presented ●Has been guided and monitored ●4 PG Courses and 1 UG combination are started ●Appointed separate Coordinator ● Implemented ●Under construction ●Under construction ●Under construction ●Up graded ●Improved and upgraded ●Feel Teacher a training program was organised ● Office bearers were elected in the meeting
-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

** Attach the Academic Calendar of the year as Annexure.*

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

- Suggested to strengthen internal administrative mechanism
- Suggested for Student cantered teaching learning activity by bringing together co-curricular and extra-curricular aspects
- Suggested to motivate the students to achieve with their skills and guide them to pursue higher education

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	04	-	ALL (04)	-
PG	11	08	ALL (19)	-
UG	26	-	ALL (26)	-
PG Diploma	02	-	ALL (02)	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	01	-	ALL (01)	-
Others	-	-	-	-
Total	43	08	ALL (51)	-
Interdisciplinary	-	-	-	-
Innovative	-	-	-	-

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	25 (UG) + 19 (PG)=44
Trimester	-
Annual	01

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Since the College is an affiliated College to Mangalore University, it has no right to update or revise the

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Yes. Statistics (UG), Computer Science, Economics, Psychology and Gen. Chemistry (PG)

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others

2.2 No. of permanent faculty with Ph.D.

05 (UG) + 09 (PG) = 14

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
90 (UG)+32 (PG)	-	20 (UG)+10(PG)	-	21 (UG)+04 (PG)	-	-	-	131 (UG)+48 (PG)	-

2.4 No. of Guest and Visiting faculty and Temporary faculty

02	-	13
-----------	---	-----------

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended			
Presented papers			
Resource Persons			

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- **Upgraded Teaching Plan and Evaluation System**
- **Introduced teaching Plan**

2.7 Total No. of actual teaching days during this academic year

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Open Book Examination

(Assessment of internal Marks is based on the students participation, examination and assignment)

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

16	-	-
-----------	---	---

2.10 Average percentage of attendance of students

93.98%

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A						
B. Sc	392	64.29%	19.39%	2.30%	-	85.98
B. Com						
B.B.M	91	10.98%	28.57%	12.08%	-	52.74%
B.C.A	230	40%	22.60%	10%	0.87%	73.48%
B.H.R.D	16	23.33%	13.33%	26.66%	13.33%	70%
B.S.W						
B.V.A						
B.H.S	48	16.67%	18.75%	14.58%	2.08%	52.08%
B.F.N.D	47	82.97%	17.03%	-	-	100%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- **Teaching Plan**
- **Teachers Dairy**
- **Regular Class Room Attendance**
- **Result**
- **Department Visit by the IQAC**

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	-
UGC – Faculty Improvement Programme	-
HRD programmes	01
Orientation programmes	-
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	01
Others	-

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	42	-	-	10
Technical Staff	05	-	-	01

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- **Research committees were made to promote research among the staff and as a result many staff from various departments presenting papers at state/ national and international level(Records of UG and PG presented in Criterion II)**
- **Faculty and Students are suggested to take-up Mainer and major Research project and do the publication which are mandatory**
- **IQAC has been advising and creating an adequate atmosphere for those who are intended to take up minor and major projects**
- **Make provision to publish the research articles in the College journal**

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	01	Not any	Not any	Not any
Outlay in Rs. Lakhs	17.2 Lakhs	Not any	Not any	Not any

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	01	02	Not any	Not any
Outlay in Rs. Lakhs	0.3	0.3+0.3	Not any	Not any

3.4 Details on research publications

	International	National	Others
Peer Review Journals	19	02	02
Non-Peer Review Journals	-	03	-
e-Journals	01	-	-
Conference proceedings	-	04	-

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	2009-13	BARC,DAE,GOI	17.2	17.2LACS
Minor Projects	2013-14 4Months	VGST, Bangalore	30000	30000
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects <i>(other than compulsory by the University)</i>	-	-	-	-
Any other(Specify)	-	-	-	-
Total	-	-	-	17.5 LACS

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges
Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences
organized by the Institution

Level	International	National	State	University	College
Number	-	4	-	-	-
Sponsoring agencies	-	-	-	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency	Rs. 4.3 /-	From Management of University/College	Rs.20,000/-
Total	Rs. 4.5/-		

(Since the collage is a private institution all the research were done either with self finance(college fund) or from funding agency)

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	Not yet
	Granted	Not yet
International	Applied	Not yet
	Granted	Not yet
Commercialised	Applied	Not yet
	Granted	Not yet

3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year

Total	International	National	State	University	Dist	College
02	-	√	-	-	-	-

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

02

06

3.19 No. of Ph.D. awarded by faculty from the Institution

04

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF **-** SRF **1** Project Fellows **-** Any other **-**

3.21 No. of students Participated in NSS events:

University level **4** State level **-**
National level **1** International level **-**

3.22 No. of students participated in NCC events:

University level **83** State level **12**
National level **09** International level **-**

3.23 No. of Awards won in NSS:

University level	<input type="text" value="-"/>	State level	<input type="text" value="-"/>
National level	<input type="text" value="-"/>	International level	<input type="text" value="-"/>

3.24 No. of Awards won in NCC:

University level	<input type="text" value="01"/>	State level	<input type="text" value="-"/>
National level	<input type="text" value="-"/>	International level	<input type="text" value="-"/>

3.25 No. of Extension activities organized

University forum	<input type="text" value="-"/>	College forum	<input type="text" value="-"/>
NCC	<input type="text" value="04"/>	NSS	<input type="text" value="15"/>
		Any other	<input type="text" value="-"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- **There are Nine Extension Activities conducted in UG level and 15 in PG level.**

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	28 Acres	7 Acres	AEF	35 Acres
Class rooms	60	16	AEF	76
Laboratories	12	01	AEF	13
Seminar Halls	01	-	AEF	01
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	-	-	-	-
Value of the equipment purchased during the year (Rs. in Lakhs)	-	20 Lakhs	AEF	20 Lakhs
Others	-	-	-	-

4.2 Computerization of administration and library

- **Result analysis**
- **Admission**
- **Students database**

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books - UG	1124	881784	9	3879	1708	1296402
PG	445	229803	75	44515	520	274318
Reference Books – UG	2	250	-	-	2	250
PG	11	7555	-	-	11	7555
e-Books	-	-	-	-	-	-
Journals	22	169795	-	-	-	-
e-Journals	1	10000	-	-	1	10000
Digital Database	4	35000	-	-	-	-
CD & Video	364	Free copies	-	-	-	-
Others (specify)	-	-	-	-	-	-

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsi ng Centres	Computer Centres	Office	Depart- ments	Others
Existing	200	155	Broadband 1 Mbps	07	-	08	25	04
Added	15	15	-	-	-	01	-	-
Total	215	170	Broadband 1Mbps	07	-	09	25	04

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- 1. ERP valai which is an ERP software for e-Governance in the college has been initiated**
- 2. A training on the usage of ERP valai has been conducted for the staff of Alva's college on 12-06-2014**
- 3. A software named Royal has been installed for the purpose of tracking the fee paid details of student**

4.6 Amount spent on maintenance in lakhs:

i) ICT	4,55,034/-
ii) Campus Infrastructure and facilities	23,12,909/-
iii) Equipments	16,05,778/-
iv) Others	98,074/-
Total:	44,71,795/-

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- IQAC has specially made a policy for additional courses and certificate courses.
- It has suggested to maintain discipline in the hostel and to create a conducive learning environment
- Adoption and Scholarship scheme has been renewed and upgraded

5.2 Efforts made by the institution for tracking the progression

- A separate administrative system has been made for the successful implementation of the certificate courses
- To develop discipline and for learning environment a regular meeting is arranged and a student progress card has been introduced
- A separate student welfare officer has been appointed to maintain and guard the implemented policies and system in the hostel
- The coordinator of SC and ST cell has been given a specific task to make avail of SC and ST scholarships to SC and ST students
- An information chart regarding various scholarship has been prepared for the students to refer.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
2501	535	-	-

(b) No. of students outside the state

55

(c) No. of international students

34

Men	No	%	Women	No	%
	1275	44.99		1491	49

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
						880	85	81	1985	05	3036

Demand ratio

Dropout %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Yes. The institution conducts coaching classes as add-on courses namely CA-CPT, IPCC, CS-foundation and Executive, JAM, IBPS and Administrative Science (UPSC/KPSC)

No. of students beneficiaries

168

(40 C.S, 82 CA-CPT, 21 IPCC, 25 UPSC/KPSC)

5.5 No. of students qualified in these examinations

NET	-	SET/SLET	01	GATE	-	CAT	-
IAS/IPS etc	-	State PSC	-	UPSC	-	Others	-

5.6 Details of student counselling and career guidance

- **Dr. Kurian, the Principal and Mrs. Mookambika, Mrs. Deepa Kotari, the faculty of the College conduct counselling for the students if necessary (in some special conditions)**
- **Carer guidance programs are organised by the institution for the students. And also the College hosts a state level job feast, Alva's Pragathi, every year.**

No. of students benefitted

43

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
250	2500	850	250

(Placement Cell Web-WWW.alvasplacement.org)

5.8 Details of gender sensitization programmes

Workshop conducted by Department of Social work

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level	405	National level	170	International level	04
-------------------------	------------	----------------	------------	---------------------	-----------

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	371	56,57,595/-
Financial support from government	242	10,22,724/-
Financial support from other sources		
Number of students who received International/ National recognitions	-	-

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed : Nil

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

VISION OF THE COLLEGE

'To produce excellence in higher education imparting the noble and the innovative thoughts converting it into a platform for cultural performance and a seat of high learning and research and totally contributing to achieve national integration and self integrity'.

MISSION OF THE COLLEGE

- a) Creating an environment for imparting quality education incorporating scientific, human and cultural components
- b) An innovation and experimentation of newer areas of knowledge
- c) Carrying out and facilitate the new knowledge to the rural and the urban ; the deprived and the elite without disparity
- d) An endeavour to achieve and perform world view
- e) To provide need based education, especially that of employability
- f) To reinsinuate the cultural art forms both the classical and the folk

6.2 Does the Institution has a management Information System

The institution has management information system for both academic and administrative functions

- a) **Administrative functions:** the decision taken by the governing body is re-channelized through the administrative officer, AAO, principal, Deans and HOD's. Each department gets information through this route in view of proper functioning
- b) **Academic:** the academic aspects are decided and brought to the notice of the each member of the staff through an automatic mechanism. The principal calls the meeting of the heads of the departments through whom the information is imparted to everyone.
- c) **Everything is brought within the academic structure**
- d) **The principal sometimes sends the information through circular letters are displays the information on the notice board meant for the staff**

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Curriculum is prescribed by the University and the college administers it to the students as per university directions

6.3.2 Teaching and Learning

- 1) Increased use of Technical Teaching Aids**
- 2) L.C.D.**
- 3) Field Visit: Frequency of Field visits has been increased**
- 4) Seminars: All the departments are conducting seminars**
- 5) Regular Assignments**
- 6) Mini projects**
- 7) Educational Tour and visits to industries are officially permitted by the college**

6.3.3 Examination and Evaluation

An examination committee has been formed and conducts all tests and examinations periodically

- 1) Class test**
- 2) Open book test**
- 3) Question and answer session**
- 4) Viva- Voce**

6.3.4 Research and Development

- 1) The institution always supports the faculty for undertaking any research work by providing a special incentive, for M.Phil Rs. 5000 and for Ph.D. Rs. 10,000 cash benefit with an additional yearly increment of Rs. 300 for M.Phil holders and Rs. 600 for Ph. D holders**
- 2) It also deutes the teachers to attend various symposia and seminars paying them TA, DA and registration fees.**
- 3) It also supports teachers who present their research paper in the seminars both at state and national levels by granting OOD facility and paying them TA and DA**
- 4) The institution arranges faculty improvement programs at the college itself. It arranges the orientation programs of three days durations for the newly appointed teachers**
- 5) It also arranges training in communications skills for the faculty**

6.3.5 Library, ICT and physical infrastructure / instrumentation

- 1) **Upgrading Library**
- 2) **Automation of library**
- 3) **Adding new additions--new volumes have been added during 2013-14**
- 4) **Separate Ladies Hostel**
- 5) **Library kept open between 4.30 AM to 11.30 PM every day.**
- 6) **Internet facility**
- 7) **Well equipped labs – year wise list of additions to labs**
- 8) **Well equipped studio**
- 9) **ATM**
- 10) **Post office**
- 11) **Health Centre**
- 12) **Canteen**
- 13) **Well furnished auditorium**
- 14) **Sports and Games – Indoor and Outdoor**
- 15) **Transportation**
- 16) **Ambulance**

6.3.6 Human Resource Management

Administration of the college is decentralized

- 1) **Chairman – Principal – Deans – HODs- Faculty**
- 2) **SOP(Standard Operating System)**
- 3) **Training programmes**
- 4) **Evaluation – a. Teaching Learning
b. administrative (Self, students, HOD and Mgt)**

6.3.7 Faculty and Staff recruitment

The recruitment of the faculty is made through interview process; they are selected only when they prove their worth and knowledge.

The management retains the qualified and resourceful faculty by providing them wither hike in the salary or hike in the incentives or some more facilities

The management retains such faculty allocating some responsibility in the administration

6.3.8 Industry Interaction / Collaboration

- 1) Departments has undertaken and completed Projects of industries
- 2) Sending students for project work, internship, Block placement, Field work placement and summer placement.
- 3) Exposure visits and study tours
- 4) Campus Placements
- 5) The institution has Collaborated with Artevelde University college, Ghent, Belgium

6.3.9 Admission of Students

All the Eligible candidates who have the eligibility prescribed by the Mangalore University

6.4 Welfare schemes for

Teaching	The institution provides the following welfare facilities : <ol style="list-style-type: none"> 1) Incentives for research work leading either to M.Phil or to Ph.D 2) The institution provides the medical facilities 3) It also announces the house rent allowances 4) Provident Fund- the management contributes towards employee PF a/c
Non teaching	Interest Free loan facility
Students - Adoption	<ol style="list-style-type: none"> a) Meritorious b) Sports c) Cultural d) Handicapped e) Koraga tribes f) Students from North- East g) The management provides special fees concession for students of chairman's native village-Mijar

6.5 Total corpus fund generated - **Rs. 7,79,65,037-00**

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) have been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Not	Not	YES	IQAC
Administrative	YES	External expert visit	YES	Governing Body

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Not Applicable

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Not Applicable

6.11 Activities and support from the Alumni Association

1) Many members of the association have participated in Dept, seminars as resource persons/ guest speakers in forum activities

2) The association has assisted the institution to place students for Summer Placement, Block Placement/Internship. Field Work Placement, Industrial visits and also for Job Placement.

6.12 Activities and support from the Parent – Teacher Association

Actively participated in all College Activities and Timely Guidance and Suggestions

6.13 Development programmes for support staff

- 1) Skill up gradation on counselling for student welfare officers**
- 2) Orientation and training for non- teaching staff on ICT & office**

6.14 Initiatives taken by the institution to make the campus eco-friendly

- 1) Well maintained Garden**
- 2) Placing the Dustbins**
- 3) Re-cycling of Water**
- 4) Water harvesting**
- 5) Cultivation of vegetables with in the campus**
- 6) Vermiculture**

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- **Guidance to parents and students is done during the admission process**
- **Conducting Bridge course and orientation to first year degree students**
- **Adoption for meritorious, sports champions, cultural and differently able students**
- **Creative and innovative strategies to cater to advanced and slow learners**
- **Value added courses CPT, IPCC, JAM. IBPS, CS-Foundation and Executive**
- **Learner centred activities in different department like participative learning, interactive sessions, student seminars, case studies, project work, assignments, problem solving exercises, field work**
- **Blue print of teaching schedule for the academic year**
- **Maintaining students performance and achievement record**
- **Maintaining teacher diary, achievements, academic growth of faculty**
- **Teacher quality is maintained through orientation sessions, observation of lessons and taking annual feedback from students**
- **Promoting student summer internship/ fellowship**
- **Guiding student to present papers at Regional/ State/ National level seminars**

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- **Maintaining the report of plan of action of different department**

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- **ICT based teaching**
- **Case study based Teaching along with Teaching Plane**

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

- **Street play from BSW and MSW students to create awareness to the people enrollmental protection**
- **Conducting a number of program by NCC and NSS Students of the college**

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

JAM – Coaching Centre
CA-CPT, IPCC- Coaching centre
CS-foundation and Executive – Coaching Centre
Forum Activities – For personality development
Alva’s Nudisiri – A state level Cultural Fest
Alva’s Virasath – A National Level Cultural Fest
Alva’s Pragathi – State Level Campus Placement

8. Plans of institution for next year (2014-15)

Plan of Action for Under Graduate

- **Synchronising of various Committees and bodies such as Academic council, IQAC, Management Committee and other committees functioning in the College**
- **Up gradation of student centered teaching learning activity**
- **Transparency in student evaluation system and counselling**
- **Creation and accumulation of learning resource**
- **Shift to the new building meant for Under Graduation Courses**
- **Up gradation of learning system in the hostel**
- **Implementation of Certificate Courses**
- **New Add-on Courses: CMA (Cost Management Accounting)**
- **Administrative Science Coaching (UPSC/KPSC & other Exams)**
- **Research Publication from the Teacher**
- **Extension Activities**
- **Bridge Course and Special coaching for academically dull as well as meritorious students**
- **ERP Software implementation**
- **Orientation/Training Program for the Staff**
- **New PG Building**

- Construction of new Hostel
- Seminars/Workshops to Organise
- Career guidance and placement training for student
- Language Study centre up gradation
- Sports, Cultural, Co-curricular and Extra Curricular activities
- Students Adoption
 - > Meritorious adoption
 - > Sports adoption
 - > Cultural adoption
 - > ST adoption (For Koraga, Malekudiya, Bettada Kuruba, Soliga, Jenukuruba, Erava, Siddi, Kudubi, Hakkipikki, Hassalaru)
- Transgender adoption
- Up gradation of infrastructure facility

Plan of Action for Post Graduate

- ICT based teaching learning method
- Use of online references and journals
- Research Workshops, Minor Projects and Publications for Students
- Coaching for Certificate Courses, Teaching Methodology and NET/SLET Exams
- One Seminar, Two Workshops and Two Guest lecture is compulsory for each Department
- At least one extension activity in each Department
- Up gradation of learning Resource
- Initiation of new Post Graduation program
- A new building for Post Graduation and Research Centre
- Placement Committee headed by a coordinator
- Appearing for NET/SLET Exam will be made compulsory for students
- Additional Certificate Courses
- Collaboration with industry and other institutions
- One major project for students/staff

Name : Dr. B.Y. PATIL

Name: Dr. KURIAN

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

Annexure – IV

- **Best Practices of the institution:**

- i) Besides teaching-learning Skill development certificate courses are enhanced.
- ii) Provided an opportunity to take-up professional courses along with teaching-learning.
- iii) Student monitoring and study supportive environment in the hostel.
- iv) Separate coaching from the experts for cultural, classical and folk art forms along with regular teaching learning.