



Yearly Status Report - 2019-2020

Part A

Data of the Institution

Part A	
Data of the Institution	
1. Name of the Institution	ALVA'S COLLEGE
Name of the head of the Institution	Dr. Kurian
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	08258-236531
Mobile no.	9740668967
Registered Email	principal@alvascollege.com
Alternate Email	alvascollegemoodbidri@gmail.com
Address	Smt. Sundari Ananda Alva campus Vidyagiri D. K. Dist. Karnataka 574 227
City/Town	Moodbidri
State/UT	Karnataka
Pincode	574227

2. Institutional Status	
Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	Self financed
Name of the IQAC co-ordinator/Director	Dr Rajesh B
Phone no/Alternate Phone no.	08258236531
Mobile no.	9901039665
Registered Email	principal@alvascollege.com
Alternate Email	iqac@alvascollege.com

3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	https://alvascollege.com/wp-content/uploads/2020/12/AQAR_2018_19.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	https://alvascollege.com/wp-content/uploads/2021/04/UG_PG_CALENDAR_2019_20.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B	2.52	2012	13-Sep-2012	14-Sep-2019
2	A	3.23	2019	14-Jun-2019	13-Jun-2024

6. Date of Establishment of IQAC	15-Oct-2012
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

FDP on E- content development	19-Jul-2020 07	65
Collection of students feedback on curriculum	06-Mar-2020 43	548
IQAC meeting on internal AAA committee	17-Sep-2019 01	19
IQAC meeting with NAAC criteria Coordinators	19-Aug-2019 01	21
Orientation meeting to newly joined staff members related to their role in college, academics and NAAC preparation	12-Jul-2019 01	34
IQAC meeting with deans and HOD's of UG and PG departments	11-Jul-2018 01	45
Collection of Staff performance appraisal	13-Mar-2020 01	256
Applied for the NIRF	15-Nov-2019 01	4328
ISO certification for the Nano technology Center	15-Oct-2020 01	32
Conducted workshop on Blooms Taxonomy and its application in Tertiary education	14-Mar-2020 01	125
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

6

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Staff performance appraisal was conducted. Establishment of IQAC executive committee to monitor the quality culture. Conducted workshop on communication and behavior skills to non teaching staff. Recognition of Best UG and PG departments and awarded such departments. Applied for India today best Institution Ranking and secured ranks.

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
To provide free education to meritorious and other special students	A total of nine hundred and forty one students were benefited from the Management free education system
To publish research articles in reputed journals	A total of ten research papers in UGC recognized journals and papers in books/ papers in conference proceedings were published.
To provide compulsory career guidance and placement training for the students	A total of five hundred and forty two students benefited form the placement cell during the year
To conduct internal and external AAA	Conducted AAA (internal and external) and points which were recommended included in the annual departmental programs
To submit the annual departmental plan	All UG and PG departments have submitted their annual proposal and got approved
To conduct workshop in each department	A total of forty one workshops have been conducted
To conduct guest lectures in each department	A total of forty nine guest lectures have been conducted
To conduct seminars	A total of four seminars were conducted including one international and national level seminars
To conduct gender equity based programs	Conducted 06 gender related programs and a total of 1664 students benifited

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14. Whether AQAR was placed before statutory body ?	Yes				
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 50%; text-align: center;">Name of Statutory Body</th> <th style="width: 50%; text-align: center;">Meeting Date</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">College Governing Council</td> <td style="text-align: center;">25-Mar-2021</td> </tr> </tbody> </table>		Name of Statutory Body	Meeting Date	College Governing Council	25-Mar-2021
Name of Statutory Body	Meeting Date				
College Governing Council	25-Mar-2021				
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No				
16. Whether institutional data submitted to AISHE:	Yes				
Year of Submission	2020				
Date of Submission	16-Jan-2020				
17. Does the Institution have Management Information System ?	Yes				
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<p>The communication and implementation of a strategic plan has been done through various technologies adapted in our college for the academic year. We have a standard software, messaging tools and Apps system for the collection, integration, processing, maintenance and dissemination of various academic, administrative and accounts data. Tally ERP 9(Enterprise Resource Planning), a windows based software has been used to handle accounting, tax management, payroll, banking and many such required purposes of the accounts section which supports all day today account processes such as recording invoices, generating various reports of fees, fee balance, staff salary, staff welfare funds, alumni fund, payments etc. The college regularly sends e notices related to the activities of academic, programs, competitions, scholarships, sports, student meetings, examinations, fee payment reminder, emergency messages announcement of holidays etc.to each UG and PG student through bulk message option of 'Alerts app' provided by 'Alerts Solutions Infini Technologies'. And the same message system is used to communicate the staff and the parents whenever it is required. Similarly,the college website is yet another system used to maintain</p>				

and disclose the college information about the curriculum, departments, staff, student, student council, cells, forums, placement drives, placement data, student achievements including results, ranks, sports cultural etc. The data related to research activities, publications, NIRF, AISHE participation, NAAC, AQAR have also been maintained in the college website which are easily accessible to the different stake holders. The website also has a provision for the online admission. The ERP 'Dhi', a software system incorporated, facilitates to handle all academic and non academic activities effectively. The staff members use this software to apply leaves which helps to maintain the leave data of each staff. The library has also been totally evolved into a digital library. INFLIBNET has provided access to selected scholarly electronic journals and databases in different disciplines which certainly facilitates the teachers and the students. All the computers are connected on LAN. A committed team has been continuously upgrading the facilities in library to make the learning process more effective. An ILMS by the vender easylib Software Private Limited was installed in both UG and PG libraries which assists the cataloguing and accessioning, circulation of books, users details, books and periodicals data, library walk in/out details, stock verification, OPAC and WEBOPAC used for retrieval / location and reservation of booksetc. The communications related to the college activities generally have been done through email among the Principal, the Administrative officer and the Coordinators. Similarly, digital banners have been used for most of the programs organized at the college campus. The college has 24 x 7 vigilance services of CCTV which helps to monitor the security and safety of the students and belongings of the college. Indeed the college has an assorted but very unique information system for managing the academic nonacademic activities and to maintain and disseminate the data through various technologies. All the information of the college have easily

been accessible to different stockholders through this system.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Alva's College has devised an adapted curriculum that advances the syllabus prescribed by the affiliating Mangalore University. The integrated course of study, in accordance with the mission and vision of the college, aims to develop the skill sets of the students that would ultimately transform them into responsible professionals in their respective fields. The IQAC, being the administrative body that monitors and maintains the quality of education imparted in the college, initiates the implementation of all aspects of the curriculum through meetings with its members before the initiation of the academic year. The Principal then conducts further meetings with various Undergraduate (U.G.) department Heads and Postgraduate (P.G.) department Coordinators to frame approaches for the fruitful execution of the curriculum. The Head of each department also holds a departmental meeting before the commencement of classes, with the intention of applying aspects of the curriculum in a constructive manner, improving the teaching process and documentation of the same. The lesson plans structured by each teacher are ratified by the Head (U.G.)/ Coordinators (P.G.) before the beginning of each semester and communicated to the students. The Deans of each stream regularly supervise the academic processes as per the timetable of the university. The lesson plan created by each faculty member includes the desired outcome for each portion, units covered, references and the learning points that will be instilled in the students. The plan also covers the tools including LMS and ICT, plans of action, field visits and community orientation programmes adopted for various parts of the curriculum. The college has always motivated its students to enhance their learning experience through the participation of educational programmes such as Workshops/ Conferences/ Seminars arranged by established academic organisations. The institution also orients the faculty to update their teaching methods through computer-based lectures, assignments, discussions, workshops, seminars, educational tours, industrial visits and other innovative approaches, in addition to the traditional teaching practices. Every department also conducts bridge courses for their respective first year students to help broaden their comprehension of the subject, and also for the seamless transition into the topics of the prescribed syllabus. Learner centric techniques such as assignments, peer learning practices, group discussions, certificate courses, add-on courses, case studies, projects are employed for the effective delivery of the academic courses. Various forms of feedback from students, parents, teachers and alumni on curriculum are recorded periodically. The college is also a repository for numerous academic books, periodicals, journals, e-books, digital resources and other reference materials on diverse subjects. Due to COVID -19 pandemic, the college re-strategize its teaching learning process and the academic activities were conducted in online platforms (Google Meet, Google Classroom) with relevant modifications. Additionally, the faculty of every department keep their Teacher's diary updated with records of the various stages of curriculum planning and implementation of each semester, and the same is verified by the Head/ Coordinators and Deans. The critical assessment and suggestions gathered during the different stages of curriculum provision, contribute to the further refinement of the overall process.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Digital Banking	Nil	17/07/2019	40	Many businesses have built their brands and are thriving only because of digital banking. The businesses enabling the option of online payments, the process of managing banking activities such as deposits, wired funds, bank checks, become much easier	The course provides the skill of secured digital transaction, digital currency.
Tourism Management	Nil	08/07/2019	40	The Tourism management certificate course helps the students to opt for any job in the field of tourism industry. Detailed information about various vacancies in the tourism industry, tourists places., how to attract tourists from different places.	The course provides the information on different tourism related jobs and the skills that are required to opt for these jobs. Improves student's communication skills, and their ability to plan and organize tours.
Finance and Investment	Nil	15/07/2019	40	New strategic priorities	Stock Exchanges play a main

Management

in Finance and Investment Management for the youths. The sphere of entrepreneurship is no longer limited to the business dimension but it now encompasses a wider array of value creating activities.

role in the present world. Investing in the stock exchange gives good returns to the investor with high risk yielding good returns.

Human Resource Employee Relation Management

Nil

01/07/2019

40

The course focuses on establishing and retaining productive relationships of employees within a company by enabling employees to collaborate on typical managerial tasks with their employers and leads to the build of employee confidence.

Course provides new skills that would help students to be an efficient resource and designs the relevant training programs for employees which would be of use to them and prepares them to face unforeseen situations.

Soft Skill Management

Nil

25/06/2019

40

The course focuses on improving soft skills like leadership, communication, creativity, team building etc. Since the course focuses on the

The course covers theoretical aspects as well as practical. In the syllabus, each chapter has relevant exercises, case study, role play, management games and

				personality development of the students, it helps them to get through interviews and be efficient.	other related activities which gives the opportunity for the students to involve themselves.
Public Administration	Nil	15/07/2019	40	The Course introduce the concept of administration to the students, orient the students about the role of public administration in the nation building process, explains composition and function of Local Self Government.	The syllabus of the Public Administration course has topics related to administrative skills and also regarding civil service. Therefore students can attain the knowledge of skills required for administration.
Psychology for Everyday Living	Nil	15/07/2019	40	The course imparts basic knowledge of concepts and trends in Psychology, and also imparts the skills required to be a trainer in mental health.	The course enables the individual self aware and teaches them self-help skills. It also leads to personality development.
Spoken English Practice	Nil	15/07/2019	40	The English language is an official language and is made to be learned from a very young age. The course increases the	Using any language fluently and spontaneously is a skill. The certificate course helps the students to undergo various practical

				confidence of the candidate in using the language without shyness, hesitation and get employment in the society.	and technology based training that affirms their confidence.
Beautician and make up	Nil	15/07/2019	40	After completion of training one can work as a beautician in any parlour or set up their own parlour and help people to look beautiful.	Artistic skill, make up applications, skin tones, manicure, pedicure, waxing threading, facial skills, hair cut styling skills are common skills of this course.
Rural Marketing	Nil	15/07/2019	40	The course helps the students to work and invest in agro-based industries based on fruits, vegetables, cereals, pulses and the like, and additionally helps promote entrepreneurship and employability.	Students are asked to sell some agro products in the college campus as well as in their locality. They are evaluated based on their performance. As a result of their experience, they imbibe marketing skills.
Photography and Editing Principles	Nil	15/07/2019	40	Studying photography provides the students with the expertise in sophisticated	The course provides theoretical and practical knowledge on photography. It develops

				<p>photography techniques, such as composition, manipulation, editing, processing, coloring and visual effects, as well as practical skills in relevant technologies.</p>	<p>photography skills and encourages the student's ability of photography and its allied activities, and also builds up the students' attention while taking pictures.</p>
Drawing	Nil	15/07/2019	40	<p>This course was designed to develop the basic hand drawing skills of the students. Basically, the students are guided to create drawings from direct observation.</p>	<p>Learning drawing from observation of small basic shapes make the students capable of drawing any shapes from both observation and their imagination.</p>
Consumer Education	Nil	24/07/2019	40	<p>Consumer education develops career in the areas like government organizations, voluntary consumer organizations. It enables students to work with market organizations in areas of consumer behavior, product.</p>	<p>Consumer Education provides skills and information of marketing conditions like purchasing a particular commodity, from where to get cheap and best goods. It familiarizes the students about the various acts.</p>
Vermiculture	Nil	24/06/2019	40	<p>Vermiculture is an organic way</p>	<p>Vermiculture use the domestic</p>

of increasing the soil fertility by avoiding the chemicals. The present trend involves the people turning more towards organic products rather than chemically infested foods.

waste to produce organic manure. The skill of analyzing the soil before and after the use of the manure can be understood by the person who is involved in Vermiculture.

Computer Fundamentals

Nil

24/06/2019

40

Almost everything around us is associated with computer hardware and/or software. This course deals with fundamentals of computers, which includes Word processor, Excel, PowerPoint, HTML.

This course covers basic personal computer skills that include: email etiquette, word Processing, spreadsheets, presentation software, and the file system.

Tally ERP 9.0

Nil

24/06/2019

40

Tally ERP 9.0 course covers in-depth knowledge to meet the accounting requirements of the industry. The students practically implements accounting, inventory, GST, taxation, return

The Tally course is useful mainly for maintaining accounting purposes. Tally now has a vast scope and more features, it helps students in accounting and compliance reporting.

Diet and Nutrition	Nil	24/06/2019	40	filling. The technique of food preservation is one of the aspects of this certificate course, where students learn the various methods of preserving the food.	The certificate course also focuses on tests to detect the presence of common adulterants in food items which helps in skill development.
Electrical appliances and repair	Nil	24/06/2019	40	The students learn how to repair small appliances like fan, iron box, mixer grinder etc. The course makes them capable of opening their own repair shops.	The Course provides the skill of repairing of small electrical appliances like fan, iron box, mixer, grinder.
Payroll Administration	Nil	07/02/2020	40	It helps learner can go for company as payroll administrator or to start their own consulting firm which undertakes company's payroll administration.	1. Ability to calculate salary with all deductions 2. Benefits to be included in salary payment 3. Income tax slabs and deduction to be made
Food and Nutrition	Nil	19/08/2019	40	The course provides professional knowledge of Food science and Nutrition such as nutritional	The course provides importance of sports nutrition and skill of different techniques of food pres

					requirements during different stages of an individual's life and the role of macro micro nutrients and their deficiency in the human body.	ervation.
Design and Development of synthetic organic Synthesis	Nil	26/08/2019	40		The course provides techniques of design and development of synthetic organic materials.	Provide deep knowledge about Organic synthesis.
Computer for Chemist	Nil	09/09/2019	40		Use of computers in the study of conformation and geometry of some simple organic Molecules, plotting of graph of kinetic data.	Students can learn about CHEM sketch and CHEM draw software's.
Nanoscience and Nanotechnology	Nil	11/09/2019	40		Student can get the idea and scope of research in the field of nano-science and nanotechnology.	The course provides skill of Nano-particle synthesis and their characterization.
Advanced software and computer skills	Nil	09/09/2019	40		The Course provides the knowledge of operating system/computer. Advanced software's knowledge enhances the employability of the pupil,	The course provides practical skills Operating/handling Chemsketch, Chemdraw tools M.S office (Word, Excel, PPT

				helpful in competing and strengthening the C.V, of pupil.	etc), Presentation skills by using a computer.
Professional Workplace Skills	Nil	06/01/2020	40	Preparing the students for interviews providing skills to stay afloat in their careers. Upgrading self-management skills for better career personal growth.	Students can acquire skills knowledge of development sector which provides scope for professional from all streams Self-management skills Conventional skills Essential skills Work Readiness.
Chromatographic techniques, Phytochemical analysis and Food Adulterants	Nil	24/06/2019	40	The course helps in learning practical skills which are essential in scientific research. It also helps the students attain practical knowledge about chromatography techniques.	This course helps the students to learn scientific skills in different types of chromatography, separation and identification of phytochemicals present in plants, and to identify adulterants present in foods.
Graphic design	Nil	24/06/2019	40	The course provides an introduction to processes and equipment used in the Graphic Design/ Pre-press industries, the Graphic-Arts.	The course develops the students' skill like use of Internet, image downloading, editing, cropping, scanning, Printing and color theory.

Nil	Post Graduate Diploma in Business Management	05/08/2019	40	The specified course in the domain of management studies focuses on the application of managerial principles in the domain of business.	Business Management related skills such as marketing, sales and customer service, communication and negotiation, leadership, project management and planning, delegation and time management abilities are developed.
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1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BSc	Fashion Design	31/10/2019
BSc	Animation and Visual Effects	31/10/2019
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	Nil	30/03/2019
BSW	Nil	30/03/2019
BSc	Nil	30/03/2019
BCA	Nil	20/04/2019
BCom	Nil	24/04/2019
BBA	Nil	24/04/2019
MA	Nil	26/05/2017
MSW	Nil	26/05/2017
MCom	Nil	26/05/2017
MSc	Nil	26/05/2017

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	702	29

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Yoga Music	03/07/2019	22
Basic life skill	13/07/2019	61
Mural	06/07/2019	15
Basic of first aid	20/07/2019	26
Yoga	01/07/2019	64
Managerial skill development	29/06/2019	30
Fire and Safety	13/07/2019	30
Soft Skill development	20/06/2019	14
Yoga and Vyayama kriyas	20/07/2019	20
Knots	06/07/2019	26
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BBA	Nill	121
BA	Nill	87
BSW	Nill	10
BVA	Nill	6
BSc	Nill	736
BCA	Nill	205
BCom	Nill	641
MA	Nill	12
MSW	Nill	10
MVA	Nill	0
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
The curriculum realized at Alva's College is invariably examined and amended according to the coordinated feedback system established by the institution.

The critical assessment of the curriculum from all the concerned stakeholders is cumulated, analysed and consequently used for the overall enhancement of the diverse features of the college. The feedback forms are uploaded to the college website based on the nature of their criteria. All the relevant stakeholders are asked to fill the appropriate forms, and share their opinions regarding the curriculum before the end of the pertinent academic semester or year, and the gathered data is appraised to introduce any curative measures, if required, to the teaching and learning process of the applicable programme. If the accumulated data throws light on any case of backsliding in the execution of the curriculum, the suitable authorities incorporate the apt corrective procedures, and the faculty member who is accountable is then counselled about the same. The Board of Management together with the Governing Council of the institution contemplate on the abridged report, and implement any mandatory modifications. In addition to the feedback analysis of each academic year, the action taken report is also made available on the college website.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BSc	PMC	60	16	12
BCom	CA	60	12	9
BCom	TAX	60	24	20
BCom	GENERAL	600	516	435
BA	EJP/EJH	60	27	26
BA	HPS/PPS	60	42	32
BA	HRD	60	20	12
BA	CBJ/BJH/EBJ/EHC/EJC/HBC	30	8	6
BBA	Business Administration	180	132	122
BCA	Computer Application	120	95	94

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	1000	303	164	92	5

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of	Number of	ICT Tools and	Number of ICT	Numberof smart	E-resources and

Teachers on Roll	teachers using ICT (LMS, e-Resources)	resources available	enabled Classrooms	classrooms	techniques used
256	256	12	36	0	9

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The Mentor – Mentee system is functioning with an objective to bridge the gap between the teachers and students and to guide students on both educational and personal aspects. While pursuing Under Graduate/ Post Graduate Programme students often need mentoring, guidance and counseling from a loving elderly figure. Mentor mentee system is maintained in the college. Mentoring is a valuable strategy to provide students with the emotional and instrumental support the students need to achieve their goal. By providing information, guidance and encouragement, mentors can play an important role in nurturing students#39 college aspirations, helping them prepare for college and advising them on how to make successful transitions. In addition, mentoring for students in college helps students to feel more connected and engaged on campus, which can ultimately improve students overall growth. Mentoring by college faculty has a positive impact on students' persistence and academic achievement in college and also helps them to be successful in professional careers. For the overall monitoring of academic and as well of nonacademic aspects of the students, our college has implemented a mentor mentee system. The deans/coordinators of respective UG/PG department's will allocate a group of students to the available faculties in the departmental meeting after having consultation both with the Principal and faculties, who will play role as a mentor. Required number of assistant mentors is also appointed for a group of students larger than 30, which helps to increase the overall effectiveness of mentor – mentee system in the college. During the start of each academic year appointed mentors are guided and trained both by the college management and departmental heads. Regularly updated mentees profile involved coordinators dairy maintained by each mentor helps them in understanding students in-depth and assist in future course of actions must be taken in required cases. Each mentor has to maintain a coordinators dairy which will be having their mentees profile. The mentor has to monitor the cumulative dairy, which is updated by the students regularly. The mentors have to conduct meetings regularly to monitor the challenges or the problems that the students are facing in the college and hostel premises. The academic advisor will be responsible for signing the leave records. The problems or issues reported to mentors are escalated to Academic advisor, Dean or Principal for redressal. A regular online or offline contact with parents of all mentees is ensured by mentors.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
4072	170	1 : 24

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
256	256	0	44	33

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Mrs. Reshma	Assistant Professor	1. Best research paper award, national conference at Jyothi Nivas College, Bangalore. 2. Best research paper award,

			International conference at Thilak Maharashtra Vidyapeeta, Pune.
2019	Mrs. Sukanya	Assistant Professor	Best Poster, National conference at GDC, Surathkal.
2019	Dr. Sukesh	Assistant Professor	Best Paper at Mycological Society of India and Pondicherry University.
2019	Mr. Radhakrishna Nayak	Assistant Professor	1. Best Paper, international conference at Jain University Bangalore. 2. Best Paper, National conference at Christ college, Mysore. 3. Best Paper, National conference at Karnataka Law society and Gogte College of commerce, Belagavi. 4. Best Paper, Na
2020	Dr. Archana Prabhath	Assistant Professor	Best women faculty award, academic excellence in clinical and community nutrition from Nature Science Foundation, Coimbatore.
2020	Dr. Rajesh B	Assistant Professor	Best Institute award, for excellence in NCC from Karnataka and Goa Directorate.
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
MSc	1380	I semester	19/12/2019	20/02/2020

[View File](#)

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The Internal Assessment at the Institutional level which is a formative assessment involves strategies that are finalized based on the teacher and the taught. They involve various methods like students' seminars, group presentations, classroom quiz, question and answer sessions, peer learning, etc. The teacher and the teacher together negotiate the strategies for learning based on the students' classroom performance, which is evaluated by the teacher. It is transparent because the teacher undertakes the evaluation within the classroom context and more than evaluating a student, it is a tool for further improvement among the students. The summative assessment involves the internal examination prescribed by the university the practical and written examination conducted by the College. The Summative assessment involves the conduct of two internal examinations, weightage for student attendance. The practical examinations are conducted with the help of an external examiner as per the mandate of the university. The question papers are prepared and submitted to Examination Committee. Before three weeks of commencement of the internal examination, examination dates will be announced to the students, and time table is displayed on the notice board. After conducting the examinations, the marks of the students will be displayed on the notice board and it will be communicated to the parents. The college conducts both multiple-choice questions and descriptive examinations for the students. Multiple-choice examinations are conducted for a one-hour duration. The descriptive examination is conducted for two hours duration for 50 marks. After the completion of examinations, internal assessment marks will be submitted to the college office and they will be communicated to the parents. Students are informed to verify internal assessment marks and they put their signature before submitting it to Mangalore University. As a part of the academic evaluation, the department conducts seminars, assignments, mini projects, internships, viva voce for allotting internal marks. These types of evaluations will enhance the knowledge of the students to achieve success in the course. All the departments follow the above criteria for allotting internal assessment marks. Once the papers have been evaluated, they are distributed to the students. The faculty discusses the question paper and their subsequent answers. This helps the student understand and note down their correction. Suggestions are given to the students who need to improve and those who performed well, are appreciated. The feedback on their performance helps the student to perform better. The details of the evaluation process, regulations, curriculum are displayed on the notice board to maintain transparency. During the orientation program, minimum attendance and passing marks are communicated to the students held for newly admitted students. The evaluation process is informed to students and parents. Periodic instructions related to examinations and evaluations received from the university are communicated to the students through circulars. The circulars are read in the classrooms, and a copy of the same is displayed on the notice board. The eligibility criteria for the final examinations are made clear to students, and the evaluation process is reviewed in staff meetings.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The evaluation system involves a two-pronged evaluation strategy at the institutional level and at the university level. ? At the institution level: The examination committee of the college is entrusted with the smooth conduct of the entire evaluation process including drawing strategies for exam-related grievances. Re-examination will be conducted for the students who remain absent for the internal assessment examination conducted by the college with genuine reason. Re-examination will also be conducted for the students who remain absent for the internal assessment examination for representing the college on various events with prior permission. Faculty members will distribute evaluated answer scripts to students and if there is any clarifications or grievances are addressed by the teacher. After the formative assessment, the marks are

recorded in the internal assessment format, which is maintained in the college office. The internal marks of the students are then displayed on the notice board to ensure transparency in evaluation. The class advisors of the respective class will primarily redress all the grievances about the evaluation including the internal assessment marks awarded to the students. In case of any dissatisfaction, the same is referred to the head of the respective departments. At the institutional level grievances are solved within 2-3 days.

? At the university level: For the semester examination hall, tickets are issued to the students well in advance, any grievances related to the hall ticket such as printing of wrong name or delay in issuances is addressed by the examination grievance redressal committee. The exam redressal committee immediately looks into the matter and takes necessary actions. A liaison officer has been appointed by the principal to resolve the grievances relating to the examination. In case if the university examination results of the students are not announced, results withheld, wrong entry of marks, revaluation, re-totalling, or any other problems relating to the results of the students, students bring it to the notice of the Liaison officer in writing, in turn, the liaison officer consolidates the written complaints of all the students and resolves the same by writing a letter to the controller of examination of Mangalore University and necessary action will be taken to solve the student's grievances. In addition to the transparency university also provides an opportunity for revaluation, re-totalling, and personal seeing for the same notice is being sent to each class specifying the fees and last date for Applying for revaluation, re-totalling, personal seeing, etc.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://alvascollege.com/courses/program-outcome-course-outcome/>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
1386	MSc	Chemistry	28	26	92.86
View File					

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://forms.gle/2zUHfgp9GCX1iVxw9>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	365	Vision Group of Science and Technology, Bengaluru	5	5

Minor Projects	122	Women and Child Development Department, Dakshina Kannada, Karnataka.	0.49	0.49
Any Other (Specify)	730	Alva's Education Foundation, Moodubidire	8.62	2.5
View File				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Intellectual Property Rights	Department of UG Studies in Commerce	11/10/2019
Plagiarism issues and consequences	Department of PG Studies in Commerce	14/11/2019
IPR and Bioethics	Department of PG Studies in Biotechnology	20/11/2019
Plagiarism issues and consequences	Department of PG Studies in Biotechnology	27/11/2019
Plagiarism issues and consequences	Department of PG Studies in Analytical Chemistry	05/12/2019
Entrepreneurship Development	Department of PG Studies in Analytical Chemistry	06/01/2020
Industry- Academia interaction	Department of UG Studies in Microbiology	01/02/2020
New product development methodology and global quality standards for food industry	Department of PG Studies in Food Science and Nutrition	09/03/2020
IPR- An overview	Department of PG Studies in Commerce	07/11/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Green Challenge	Dr. Praveen S. Mugali PG Organic Chemistry (I Position)	Karnataka State Council for Science and Technology (KSCST), Cell for IPR Promotion and Management (CIPAM), Govt of India	26/04/2020	IPR
Model to	Dr. Praveen	Karnataka	26/04/2020	IPR

remodel to manage ant form of watse	S. Mugali PG Organic Chemistry (I Position)	State Council for Science and Technology (KSCST), Cell for IPR Promotion and Management (CIPAM), Govt of India		
Leaf Art	Mr. Akshay Kotian Student-BVA (One Lakh cash prize)	Chief Minister of Karnataka	Nil	Innovation
View File				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
Department of Post Graduate Studies in Journalism and Mass communication	Alvas Audio-visual Production Studio	Alvas Education Foundation, Moodubidire	Alvas Multimedia Contents	Production of Interviews, Awareness videos, Alvas Celebration, Special talks, Cover song, Documentary, college promo, Alvas News time	01/06/2019
UG Department of Visual Arts	Alva's Visual Arts Studio	Alvas Education Foundation, Moodubidire	Alva's Visual Art	State level Art camps, National Level Art Camps, Campus Interior Decoration, Beautificati on for public places	01/06/2019
UG Department of Computer Application	Website Developers	Sri Dharmasthala Siri Gramodyoga Sammsthe, Belthangadi-574214	Website Development	Created E-Commerce website for Siri Gramodyoga	01/06/2019
View File					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
05	10	02

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Department of Post Graduate Studies in Applied Zoology	2	0.92
National	Economics	1	4.91
National	UG Journalism	1	0
International	PG Commerce	1	0
National	PG Commerce	3	0
National	PG Biotechnology	1	0
National	PG Studies in FSN	1	0
View File			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
UG Business Administration	4
PG FSN	3
UG Kannada	2
PG Botany	2
PG Commerce (HRD)	2
PG Commerce	5
UG Journalism	1
UG Commerce	8
PG Biotechnology	13
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Hepatopr ojective studies of aqueous	Rashmi K.	Indian Journal of Traditiona l	2020	1	PG Department of Applied Zoology,	1

leaf and root extracts of Barringtonia acutangula (L.) Gaertn. against ethanol induced hepatic stress in rats	Knowledge			Alva's College, Moodubidire
View File				

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
The modulatory effect of septilin on cytotoxicity of cisplatin in a human breast adenocarcinoma cell line.	Shruthi S.	Indian Journal of Traditional Knowledge	2020	3	0	Department of Post Graduate Studies in Applied Zoology, Alva's College, Vidyagiri, Moodubidire
Hepatoprotective studies of aqueous leaf and root extracts of Barringtonia acutangula (L.) Gaertn. against ethanol induced hepatic stress in rats	Rashmi K.	Indian Journal of Traditional Knowledge	2020	2	1	PG Department of Applied Zoology, Alva's College, Moodubidire
View File						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	7	48	16	13

Presented papers	19	52	Nil	Nil
Resource persons	1	1	Nil	1
View File				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Stem cell donation camp	NSS/YRC/DKMS, BMST Foundation	3	104
Rain water harvesting	NSS/ Karnataka Forest Office, Moodubidire	2	120
Blood donation camp	NSS/ Wenlock Hospital, Mangalore	5	101
Plantation	NSS/ Forest office Kallamundkur/ Vandematharam/ Vijayakarnaka News	2	123
Check Dam	NSS/ Village Panchayat Marodi	2	61
Cleaning and rally	NSS/ Village Panchayat Naravi	3	83
Impact of plastic on health	BSW - Spatika forum/ Saint Thomas School/ Mount Rosary Hospital	3	63
Orientation on changes In adolescence and carrier guidance	PG Dept of Psychology/ Rosa Mysthica Eng High School/ Bethani School, Kinnikambala	3	34
Blood donation camp	NCC Army Wing / Wenlock Hospital Regional Blood Transmission Centre Mangalore	1	51
Establishment of Herbal garden	NCC Army wing/ Rotary club/TMC Moodubidire	1	70
View File			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students
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			Benefited
Social extension activity	Award of recognition for the activities of 2019-2020	Town Municipal Council, Moodubidire, D. K. District, Karnataka- 574227	29
Social extension activity	Award of recognition for the outstanding community contribution 2019-2020	Gram Panchayat, Hosangady, Belthangady (T), Karnataka	29
Social extension activity	State level best Institution Award 2019-20	Karnataka and Goa NCC Directorate Bangalore	104
View File			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Community programme	NCC Army wing/ Rotary club/TMC Moodubidire	Establishment of Herbal garden	1	70
Community programme	NSS/ Village Panchayat Venoor	Check Dam	2	63
Awareness programme	NSS/YRC/DKMS, BMST Foundation	Stem cell donation camp	3	104
Awareness programme	NSS/ Karnataka Forest Office, Moodubidire	Rain water harvesting	2	120
Awareness programme	NSS/ Forest office Kallamundkur/ Vandematharam/ Vijayakarnaka News	Plantation	2	123
Awareness programme	NSS/ Wenlock Hospital, Mangalore	Blood donation camp	5	101
Swachh Bharat	NSS/ Javaneru Bedra	Swatchata activity	2	24
Swachh Bharat	NSS/ Village Panchayat Naravi	Cleaning and rally	3	83
Swachh Bharat	NSS/ PHC Paladka	Larva free Swatchata activity	2	60

Swachh Bharat	NCC army/ Puttige Panchayat	Mega swatcha andolana	1	52
View File				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Collaborative Project	"Dr. Jenitta Emima Pachiyam, PG Dept. of Biotechnology and Alva's Centre of Research in Nanotechnology"	Rajiv Gandhi University of Health Sciences (RGUHS), Bangalore	730
Collaborative Project	"Dr. Jenitta Emima Pachiyam, PG Dept. of Biotechnology and Alva's Centre of Research in Nanotechnology"	Rajiv Gandhi University of Health Sciences (RGUHS), Bangalore	730
View File			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Industrial	Internship	Poultry Farming, SL poultry farm, Tirupatur, Tamilnadu	25/05/2019	05/06/2019	MENEKA C
Industrial	PROJECT	shivamogga ,Davangere Chitradurga District Co-operative Milk Union Ltd	29/05/2019	10/06/2019	VIDYASHREE JS
Institutional	Internship	Cardinal Speciality Hospital, Cheenkallel Monippally - 686636. Phone: 04822 -243099,	01/06/2019	29/06/2019	Ms. Sara Viji

		243170, 243538 Mobile: 8593004497, 9495233725 Email: admin @cardinalhos pital.com md @cardinalhos pital.com			
Institutio nal	Internship	Cardinal Speciality Hospital, Cheenkallel Monippally - 686636. Phone: 04822 -243099, 243170, 243538 Mobile: 8593004497, 9495233725 Email: admin @cardinalhos pital.com md @cardinalhos pital.com	01/06/2019	29/06/2019	Ms. Agnes Rani S
Institutio nal	Internship	Silverline Counselling and Learning Centre, Kanakapura Main Road, Bangalore - 560078. Phone: 7760440403, Email: silve rlinecounsel ling@gmail.c om.	07/06/2019	27/07/2019	Mr. Aruna R Hampannavar
Industrial	Internship	Unibiosys Biotech Research Labs Cochin Kerala	01/06/2019	31/07/2019	Mr. Vineeth Kumar K
Institutio nal	Internship	VRC Hospital Reh abilitation Centre, Tirur Kerala, Phone: 0494- 2630066, 2630067	10/06/2019	06/07/2019	Ms. Aswathi N

Institutional	Project	Apollo BGS Hospital Mysore	03/06/2019	17/07/2019	Ms. Madhushree K K
Industrial	Internship	Unibiosys Biotech Research Labs Cochin Kerala	01/06/2019	31/07/2019	Ms. Megha Murali
Institutional	Internship	Zoological Survey of India, Western Ghat Regional Centre, Kozhikode - 673 006 Email: zoolsurcalicut@dataone.in Ph: 2771324	10/06/2019	10/07/2019	Drishya

[View File](#)

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
ICAR-Indian Institute of Horticultural Research (IIHR), Bengaluru	26/03/2019	Student project	1
Sammilan Shetty's Butterfly Park, Belvai	31/01/2017	Field visit	35
ICAR, CIFT, Kerala	16/09/2019	Industrial visit	25
Big Bazar, Future Retail Ltd., Mangalore	20/07/2014	Student projects/ internships	7
V4, Mangalore	01/08/2016	Strengthening students calibre in electronic media related stuffs	18
ABAI, Bangalore	11/01/2017	Furthering and improving the overall level of Knowledge imparted in the animation, Visual Effects, Gaming and comic Industry	21
EWRG, IISc,	13/10/2017	Promotion of	9

Bangalore		research and academic development	
Spearhead Media private Ltd., Mangalore	01/09/2019	Student projects/ internships	5
ICAR Directorate of Cashew Research, Puttur, Karnataka	29/02/2020	Student project/ guest lecture	45
Empowering People Knowlegde, Bangalore	21/03/2018	Certificate course on Payroll Adminustration	23
View File			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
107.15	92.92

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Existing
Video Centre	Existing
Seminar halls with ICT facilities	Existing
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Easylib	Fully	4.3.3	2012
Webopac	Fully	4.3.3	2012

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	27097	10367905	152	70913	27249	10438818

Reference Books	1066	Null	Null	Null	1066	Null
e-Books	94	Null	Null	Null	94	Null
Journals	61	Null	Null	Null	61	Null
e-Journals	15	Null	Null	Null	15	Null
CD & Video	894	Null	Null	Null	894	Null
View File						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	274	196	100	13	0	26	40	100	0
Added	0	0	0	0	0	0	0	0	0
Total	274	196	100	13	0	26	40	100	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Alva's Multimedia Studio	https://alvascollege.com/college/facilities/multimedia-studio/
Alva's E-Classroom	https://www.youtube.com/watch?v=jIYs9oZK0kM&list=PL44ZQb9N6AWIRhcOrtBZsU5HOSIhR1Ve9
Alva's E-Classroom	https://www.youtube.com/watch?v=4UAYoGu2yRY
Alva's E-Classroom	https://www.youtube.com/channel/UCy4IpVI-zPGkPLd2JNdZHxq
Alva's E-Classroom	

	https://www.youtube.com/channel/UCxx7pqT7qngIsRF-jBcExBA
Alva's E-Classroom	https://www.youtube.com/channel/UC_7iyzcPIkfap9NgO2IOkag
Alva's E-Classroom	https://youtu.be/7BL_LHxHwkY
Alva's E-Classroom	https://youtube.com/channel/UCSulg7jqEc6z72ux7XA0hEq
Alva's E-Classroom	https://www.youtube.com/channel/UCVaiErNHTPKh-p3INPOysDA
Alva's E-Classroom	https://youtu.be/1DelaksMXdI
Alva's E-Classroom	https://youtu.be/y00RdSb8u0w
Alva's E-Classroom	https://youtu.be/RxISeHjB5Jk

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
28.12	2457254	107.15	9292414

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

SOP ON MAINTENANCE Alva's College always tries to ensure the functionality, comfort, safety and efficiency of the built environment by integrating people, place, process and technology. The facilities offered by the college intends to influence the health, behaviour, learning and overall growth of the students by maintaining the physical, academic and support facilities.

Standards Expected:

- The Head of the Institution is responsible for the effective implementation of policies, AO shall be responsible for monitoring the service provision of maintenance team.
- The management shall allocate resources for the maintenance of the infrastructure provided to every department. HOD shall be the custodian of all the physical facilities of their respective departments.
- The institution must build a maintenance team consisting of Electricians, Plumbers, Carpenters and Technicians who shall be appointed and supervised by the AO.
- The registers must be maintained in Office for complaints and services by the maintenance team.
- Grievances regarding maintenance of infrastructure should be brought to the notice of AO through concerned HODs.

Laboratories:

- The College must appoint Lab in charge to monitor the entire functioning of the laboratory he/she must be responsible for supervising, maintaining the instruments and concerned records of the lab. He/she must report to the HOD.
- Periodical upgradation of computer labs and browsing centres have to be done.

Library:

- The College must appoint a Librarian to supervise both UG and PG libraries.
- The librarian must be responsible for utilisation as well as maintenance of Inlibnet, Easylib, Web OPAC and LMS.
- The Visitors register for both faculty and students need to be maintained in the library.

Multimedia studio:

- The College shall delegate responsibility of studio to the HOD of PG MCJ Department.
- The College shall appoint a technician to monitor, maintain the studio. He/she shall report to HOD.

Class rooms:

- The college shall appoint a supervisor, who is responsible

for monitoring the maintenance and cleaning of class rooms and college premises. He/she must report to the AO. Sports Complex, Indoor Sports, Playground, gym, synthetic track, swimmingpool: • The college shall appoint a maintenance team for Sports complex and indoor sports team shall supervise and maintain the sports ground, indoor sports and sports equipments periodically. • The Physical Director shall be responsible for monitoring the maintenance of sports complex, indoor sports, playground, the synthetic track, gym and the swimming pool. Yoga Centre: • The Institution shall have a yoga centre in collaboration with the Alva's Naturopathy and Yogic Science College. • The college shall appoint a supervisor to take care of Yoga centre, he/she shall report to the Principal of Naturopathy and Yogic science. Restrooms: • The third party agencies shall be contracted for cleaning of classrooms on daily basis. Security: • Maintenance of Security devices shall be outsourced to a security agency Medical Services: • The institution shall have an OPD centre in the campus, emergency medical services shall be available throughout the day in the college campus. Bank Services: • The campus shall have an exclusive branch in Canara Bank, ATM, Post Office and a regional cooperative society in the campus.

<https://alvascollege.com/college/facilities/procedures-and-policies/>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Free ships for meritorius, JINDAL SCHOLARSHIP KARNATAK A ARYA VYSYA CHARITABLE TRUST, sports and cultural Fee concession in college tuition and hostel fees,	951	19169492
Financial Support from Other Sources			
a) National	MHRD Fresh , OBC Scholoarships, ARIVU EDUCATIONAL LOAN FOR MINORITIES, Karnataka Minority Development Corporation, Sports Scholarships by Mangalore University	952	5846000
b) International	Nil	Nil	Nil
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Communication and entrepreneurship	11/02/2020	70	Mr .Rajendra Bhat

Soft skill development	20/07/2019	9	HRD Forum
Life skill	31/01/2020	230	Mr.Punith
Bridge Course	22/07/2019	2233	Respective departments
Remidial	29/07/2019	488	Respective departments
Language lab	29/07/2019	2053	English Department
BEC	05/08/2019	60	English Department
Social entrepreneurship	14/02/2020	175	Mrs.Roshni
Corporate communication	27/09/2019	186	Prof.Udaya Shetty
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	CA internmediate (Group II)	10	0	6	0
2019	CA internmediate (Group I)	10	0	7	0
2019	CA – FOUNDATION	21	0	9	0
2019	CS FOUNDATION & EXECUTIVE	38	0	35	0
2019	IPCC	39	0	35	0
2019	Placement training	Nil	332	0	233
2019	UPSC coaching	44	0	0	0
2019	IBPS coaching	48	0	0	0
2019	Career guidance programme	Nil	187	0	0
2019	Social Entrepreneurship	Nil	155	0	0

[View File](#)

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
9	9	7

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
INFOSYS IBM, GTS, WIPRO(WILP), COGNIZANT, JARO EDUCATION, GOAN INSTITUTE, SAP LAB, DIYA SYSTEMS, INFOSYS, BPM, (24)7.ai	542	233	FLINK SOLUTIONS PVT LTD BANGALORE Accenture, Transaction Processing New Associate, Bengaluru. Infosys BPM Ltd., Mangalore Asst. Accountant - East point College of Engineering Technology Bangalore. Village Accountant, Department of Revenue, Govt.of	0	209

[View File](#)

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2020	325	BA. MSC, BCA,BBA BCom, MSC	Art, Commerce, Human resource, Computer science, Science, Zoology, Organic	ST. JOSEPH ENGINEERING COLLEGE, VAMANJOOR, Mangalore The Oxford college of science, Bangalore RV	MBA, MCA, MSC, MCom,MSW, Mcom(HRD), BEd., MCJ, BPED, MA, LLB, PhD

chemistry

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year
(eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	1
SLET	2
GATE	1
GMAT	3
Any Other	22

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Work as woman issues and challenges	inter class	42
Hindi Day	interclass	80
EMINENCE	interclass	86
Umang	Inter collegiate	90
Media Buzz	National level	344
Arts Xuberance FEST	National level	142
Revelation 2020	intercollegiate	28
All India Inter University Ball Badminton Championship	National	880
All India Inter University Cross Country Championship (MEN)	National	798
MUIC athletics championship	University	823

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	Silver	Internat ional	1	Nil	Nil	Nagshree Nagashree
2019	Gold	National	1	Nil	BA18098	NARENDRA PRATHAP SINGH
2019	Gold	National	1	Nil	BA19396	PRADEEP KUMAR
2019	Gold	National	1	Nil	CM17504	MANU D P
2019	Gold	National	1	Nil	BA18090	SUNILA KUMARI
Nil	Gold	National	1	Nil	BA19404	VARSHA
2019	Gold	National	1	Nil	BA19392	JUNED
2019	Silver	National	1	Nil	BA19390	DEBARJUN MURMU
2019	Silver	National	1	Nil	BA19395	NAVEEN
2019	Silver	National	1	Nil	CM17552	AROMAL T

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Student's council is a true democratic students' body, governed by the class advisers and the Deans of the various streams which functions for the students with the objective of making them to involve by providing them the opportunities to develop leadership and organizing skills by carrying out various college activities throughout the academic year and the planning of the events and executing them, the voice of student council upholds the spirit of the college with possible concern towards community welfare where as the council would be framed by the selective-method by the Academic advisers of the respective classes who will also be the class representatives of the respective classes and they have the general responsibility of coordinating, directing and overseeing the activities of students in the class but the academic schedule for the entire year starts with the celebration of Indian "Independence Day" where all the responsibilities are officially taken up by the student council body but at the college the council has been guided by the various academic and administrative bodies, with such guidance the major activities carried out by the council are as follows: Independence Day, Republic Day, Alva's Nudisiri, Alva's Virasath, Alva's Deepavali, Alva's Christmas, Alva's Pragathi, Srilankan Day, Keraliyam, Ifttar, College Day, Talents Day and Sports Day and also NSS, NCC and 34 forums are actively functioning in the college with the council's guidance and support like collection of funds for NSS activities such as check dam construction, blood donation camps, creating awareness regarding malaria and dengue, Swacch Bharathabhiyana etc.but in-order to involve the entire class the class representative who is also the one of the members of the council will attend the meeting pertaining to all programs and inform the same to the class and also assist to collect feedback for academic and non-academic activities and the student council has been included in the following academic and administrative bodies: IQAC, Hostel food committee, Organizing committees of various departments programs, department advisory committee, College Magazine committee, Departmental News Letter and Wall Magazines, Various Forum associations, NSS, NCC, Rovers and Rangers units etc.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Yes. The alumni association of the college was registered on 29-09-2018. The members of the association are the representatives of diverse alumnus and are from different streams. The Alumni Association has been actively functioning in the college and also in various Departments respectively. Few of the departments organized the alumnus meeting on convocation day which is held on 04-05-2019, and some department organized meetings of their alumni after that. During that time the department collected the feedback from them for the future initiatives and for academic purpose. The Alumni Association has been functional in the shaping in the policies and overall development of the college. The main objective of the alumni association is to create and build a lifelong connection between Institute and its Alumni, finding a new way to build an engage membership base is an integral task of the Association. Every year the students are requested to fill the feedback form before they receive their certificates. The data is collected and proceed for analysis and used for development of the college. • The alumni offer the assistance in the form books to their respective departments. • On 20-2-2020 The Alumni of Biotechnology department had contributed financially for organization National Conference. • Some of the alumni are expert in their respective fields they are invited to deliver guest talks. • Many alumni have helped the department of UG and PG in placing the students to the Internship and project work and given a reference to the vacancies for the students • Some of faculties are alumni of our college who have contributing significantly to the development of the college. • The alumni members are actively sharing inputs to upgrade the academic course curriculum with respective changing scenario.

5.4.2 – No. of enrolled Alumni:

1481

5.4.3 – Alumni contribution during the year (in Rupees) :

1481000

5.4.4 – Meetings/activities organized by Alumni Association :

4

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

In our college Internal examination, evaluation and departmental plans are decentralised. The undergraduate and postgraduate Programmes of Alva's College, along with centralised management, have considerable scope for decentralised management of affairs. With the aim to offer autonomy and sufficient democratic functioning, the decentralised system is practised in various areas. The undergraduate faculty of the Institution has the opportunity to conduct evaluation autonomously. The first internal examination is conducted without having to comply with any guidelines of any central authority. The entire process that involves question paper preparation, students attempting the exam and evaluation is managed by the individual departments. This has benefited the foundation as a whole as it provides the departments with liberty to plan and execute the evaluation process of their subjects with their expertise. In addition to the decentralised first internal exam, the department planning of

the undergraduate programme is also decentralised. No central voice commands the planning process, but departments as individual units do the plans. As the various departments of the college come together and form the institution, it's certainly desirable that the departments have the freedom to plan what they are expected to do in their further functioning. As the faculty of various departments know their subjects best and particularly, they are required to follow what they plan, they prove to be the best people to do the planning and go according to it. Similar structure is followed at the post-graduate level also. This centre of learning has even more decentralisation as the departments can conduct first and second internal exams at their own. The department planning process is also autonomous giving the planners to focus and come up with the best plans year after year. The independently functioning departments of this college too have blossomed through decentralisation and continue to offer best of education. Various processes like research and the like have reaped the fruits of decentralised management and continue to do so. In the above account, it's apparent that the various branches of the colleges have considerable decentralisation which has resulted in their growth since their early days and the same atmosphere continues for further growth.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Human Resource Management	Based on the program and course outcome few important strategies are planned out for improvement of teaching learning. 1) Assessment of class pedagogy and inclusion of E-materials in the classroom learning. 2) Participation of students for lesson plan implementation where in student's make small presentations. 3) Effective use of Google classroom for post class discussion. 4) Ensuring students participation for project work based on class finding / discussion. Online classrooms have been effectively planned to compensate for the loss of regular offline classes due to pandemic.
Library, ICT and Physical Infrastructure / Instrumentation	The college follows curriculum designed by Mangalore University. But to enrich the curriculum various innovative methods are practiced. Feedback regarding curriculum from teachers, students, parents, employees renowned academicians and alumnus are collected and analyzed. Based on this, a) Chart of suggestion is send to university through the principal for amendments. b)Supportive programs like internships, project works, certificate courses, add on courses, guest lecturers and seminars are organized

and the findings of this is communicated to various Boards of Study and the University. Systematized program of integrating curricular and skill-based areas to promote students to attain targets is coined in the name of shape (S-sail to corporate, H- higher education and research, A- Administrative Service, P-profession, E- entrepreneurship).

Curriculum Development

Up-gradation of physical infrastructure with respect to optimal use of classroom, seminar halls, audio visual rooms, and computers are ensured through systematized management flow charts. Library facilities are made online and E-materials are given a preference where in each department is mandated to prepare enough E-materials other than the E-platform used for the regular academic work. Each faculty has developed recorded videos for online classes and various online platforms have been designed and used for supplementing classroom learning.

Teaching and Learning

Participatory micro units for various academic and co-academic activities are created and participatory models of managing micro and macro administrative needs are strengthened. Financial sustainability and academic sustainability has been made pivotal in recruitment and deployment of workforce. integrated performance appraisal is planned both for teaching and non-teaching staff. Mobilization of additional resources of professors and practitioners through online mode was utilized other than the available human resources.

Research and Development

Strategic plan of linking each student to the practical settings through mandated internship is implemented. Each department of PG UG studies has an expert committee to bridge and suggest industry interaction and additional programmes like guest lectures and workshops are planned in association with various industry alumni relations. Online interaction webinar project discussions were planned to compensate for deprivation in the physical mode of collaborative activities.

Examination and Evaluation

A clear policy of inclusion of differently abled socially marginalized

differently talented is practiced and a monetary system regarding their education and progress is put in place. Expansion of geographical area is ensured through publicity using electronic media and digital materials. Alumni network is involved in suggesting students from various parts of the country for various UG and PG courses. Systematic counseling process is practiced to ensure each student to set goals according to his or her ability.

Industry Interaction / Collaboration

1) Administrative research activities grouped and directed by research coordinators, assisted by each Faculty of knowledge. 2) The cell has systematically sensitized faculty on three important issues, a) Research b) Publication c) Patenting Student teacher combined project are evolved and supported by the management, a need of separate finalized administrative structure is determined and same is recommended to the management. Departmental level students' fora are evolved and training on research methodology and Publication is organized.

Admission of Students

1) Evaluation based and outcome-based classrooms are the important new initiatives planned to reach this goal the examination committee has been reframed with more members. 2) Evaluation indicators with respective to teaching learning and student development has been expanding to include additional aspects like, a) Performance in the internship. b) Feedback in the internship agencies. c) Participation in co-curricular activities, social and emotional capabilities of the learner. Online evaluation system including MCQs, quiz and descriptive pattern are practices for both online and offline classes.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Administration	To declare any important information with respect to Institution, SMS facility is available which was implemented during the year 2015.To maintain the punctuality in employees, biometric system has been implemented since 2015.Hence during working hours each employees entry time as well as

	exit time has been recorded
Finance and Accounts	Tally ERP 9 is used by the accounts office to maintain all the financial data of the college. Tally ERP 9 has advanced features which help the staff to maintain financial records effectively and efficiently. Payroll Management system helps to automatically calculate the salary, generate salary slip, disperse the salary to bank accounts
Student Admission and Support	Students are required to submit a separate online application form for taking admission to the college and for this purpose Mangalore University will generate an online portal every year and college uses this application portal to make admission
Examination	Every year the college uses University of Mangalore based Examination Management system for generating examination application form, hall ticket etc.
Planning and Development	Institution has college website which was implemented during the year 2106. Till now college website is under use. Faculties from under graduation and post graduation using Google classroom as well as ERP since 2018 in order to enhance the skill with respect to subject and internet in faculties as well as in students. During Covid situation department meetings as well as college level meetings were performed through online platform like Google meet.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	MS. RENITA	NATIONAL CONFERENCE	SDM College of Management, Mangalore	250
2019	MS RESHMA	NATIONAL CONFERENCE	SDM College of Management, Mangalore	250
2019	MS SHWETHA SHETTY	NATIONAL CONFERENCE	SDM College of Management, Mangalore	500
2019	MRS JYOTHI	INTERNATIONAL	Milagres	4010

		CONFERENCE	College, Mangalore	
2019	MR GURUPRASAD	workshop	Christ Deemed University	9476
2019	MR VARUN DONGRE	workshop	Basent Institute of Post Graduate Studies, Mangalore	300
2019	MS RESHMA	NATIONAL CONFERENCE	TMV Pune	11450
2019	MS SHRIGOURI	INTERNATIONAL CONFERENCE	PET First Grade College, Banglore	1250
2019	MRS SURE KHA	INTERNATIONAL CONFERENCE	SDM College of Management, Mangalore	3600
2019	MR VARUN DONGRE	INTERNATIONAL CONFERENCE	SDM College of Management, Mangalore	3600

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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Publishing Research Paper	00	18/09/2019	18/09/2019	9	Nil
2019	Halegannada Bodhana Vidhaana	00	06/09/2019	06/09/2019	18	Nil
2019	E Content Development	00	19/12/2019	19/12/2019	26	Nil
2019	00	Time management	19/12/2019	19/12/2019	Nil	19
2020	00	General maintenance of office	17/02/2020	17/02/2020	Nil	20

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Five days fdp on Reconfiguring the mind:post covid consciousness	2	23/06/2020	27/06/2020	5
Online Faculty Development Webinar on the 'Art of Teaching'	2	30/05/2020	31/05/2020	2
Online Faculty Development Programme on "E-Pathshala: A platform for online learning"	2	22/06/2020	22/06/2020	1
11th national IQAC conference on Role of higher educational institutions in promoting lifelong learning and inclusiveness	1	13/11/2019	14/11/2019	2
Online Faculty Development Programme on "E-Pathshala: A platform for online learning"	2	22/06/2020	22/06/2020	1
Online Faculty Development Webinar on the 'Art of Teaching'	2	30/05/2020	31/05/2020	2
Five days fdp on Reconfiguring the mind:post covid consciousness	2	23/06/2020	27/06/2020	5

online FDP on tapping social capital during covid -19 period	1	17/06/2020	17/06/2020	1
One day International level FDP On "Mental Wellbeing in personal and Professional life"	1	28/05/2020	28/05/2020	1
3 days national FDP MDP on Research Methodology tools techniques	3	29/05/2020	31/05/2020	3
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
214	42	0	60

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Maternity Leave, Flexi Work Time, Casual Leave, Earned Leave, Compensatory Casual Leave, Special Casual Leave, ESI, PF, Monetary Reward on completion of Phd, Mphil, working term period of every five years	PF, ESI, Maternity Leave, Casual Leave, Earned Leave, Overtime Pay	Fee Concession

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Internal Audit: Institution conducts internal and external financial audits regularly by Chartered Accountant Firm, M/s Umesh Rao Co. Moodbidri. Qualified internal auditor from external resources have been permanently appointed and a team of staff under them do a the thorough check and verification of all vouchers of the transactions that are carried out in each financial year. Likewise and external audit is also carried out on an elaborate way on quarterly basis. Scope of audit covers verification of all income and expenditure on a daily basis, Pay roll verification, capital expenditure verification, receivable verification, verification of bank reconciliation statement, statutory compliance. So far there have been no major findings/objections. Minor errors of emissions and commissions when pointed out by the audit team are immediately corrected/of such The report is analysed by the management at its monthly meeting and remedial measures are taken with the proper follow up. **External audit:** External audit is conducted by M/s Devkumar

And Co, Mangalore on yearly basis. Findings of the external auditors are examined by the management for proper remedial action.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Shri Sheepathi Bhat and Eshwara Bhat ,Shri Sheepathi bhat,Dhanalakshmi Cashew Industries,Moodubidire ,Nishmitha motors,Moodubidire ,Vinayak bhat Srinivas reddy Tulu sahitya Parishad Mangalore , manasa vet pharma.	227750	Donation Alva's Media Buzz BBM Inter college Fest Donation Donation recd towards bio technology conference Intra college competition Donation Donation recd towards bio technology conference launch of video song Saniha lnnu Saniha- Media Buzz
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6.4.3 – Total corpus fund generated

00

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Nil	Yes	Nil
Administrative	Yes	Nil	Yes	Nil

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Discussion to improve students academic progression and discipline Recognition of slow learners achievement Support to co-curricular activities

6.5.3 – Development programmes for support staff (at least three)

Implementation of feedback mechanism for non-teaching staff Development of E-Contents by teaching staff Alumni have been included as resource persons for innovative academic discussions and internships for students

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Implementation of feedback mechanism for non-teaching staff. Development of E-contents by teachers. Aluminis have been included as resource persons for innovative academic discussions and internships for students. Inventio Research Cell has ventured to create faculty level research teams which further have created students level research focused groups in each faculty.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Yes
c)ISO certification	Yes
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Meeting of formation of IQAC and NAAC committees	02/07/2019	02/07/2019	02/07/2019	26
2019	Meeting of IQAC Executive committee	08/07/2019	08/07/2019	08/07/2019	5
2019	Meeting of Deans and HODs	11/07/2019	11/07/2019	11/07/2019	45
2019	Meeting of newly joined staff members in connection to NAAC	12/07/2019	12/07/2019	12/07/2019	34
2019	IQAC and NAAC criteria Coordinators Meeting	19/08/2019	19/08/2019	19/08/2019	21
2019	IQAC meeting on AAA internal committee formation	17/09/2019	17/09/2019	17/09/2019	19
2019	Meeting of Deans and Coordinators(PG meeting)	15/11/2019	15/11/2019	15/11/2019	20
2019	Applied NIRF	15/11/2019	15/11/2019	15/11/2019	256
2020	Feedback on curriculum by students	06/03/2020	06/03/2020	27/04/2020	548
2020	ISO certification for Nanotechnology Research Centre , PG dept. of Bio technology	15/10/2020	15/10/2020	15/10/2020	32

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES**7.1 – Institutional Values and Social Responsibilities**

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Gender Equity-Critical Analysis	29/08/2019	29/08/2019	135	45
Awareness about menstruation	30/08/2019	30/08/2019	44	0
"Menstrual Hygienic "	31/08/2019	31/08/2019	79	0
Campaign for Save the Girl Child Beti Bachao and Beti Padao	11/10/2019	11/10/2019	213	138
Empowering Men by Empowering Women	07/03/2020	07/03/2020	67	45
Gender Equity	17/06/2019	30/10/2019	455	445

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

57.68

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Provision for lift	Yes	8
Physical facilities	Yes	8
Ramp/Rails	Yes	8
Braille Software/facilities	Yes	8
Rest Rooms	Yes	8
Scribes for examination	Yes	8

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	3	1	07/11/2019	1	Swachata	Awareness	400

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
<p>Teachers code of conduct</p>	<p>02/07/2019</p>	<p>Teachers' Code of Conduct Teachers, who are a strong influence on the students, are presented with a well thought code of conduct. They being a model for the student community, are expected to keep fair standards of discipline, and keep up with their responsibilities. Along with framing a rich learning environment, they are the pillars for the overall development of the students and the institution as a whole. Providing guidance, correcting mistakes and creating curious and informed minds are their goals the code of conduct functions as a clear-cut document for the teachers to carry on their service of enlightening the minds of the learners. https://alvascollege.com/code-of-conduct/</p>
<p>Students code of conduct</p>	<p>02/07/2019</p>	<p>Students' Code of Conduct To keep the student community rich with values and knowledge, the college has framed a well-defined code of conduct. With a clear importance given to discipline, the students are expected to know their responsibilities with regard to academics and other areas from good behavior to apt dressing, from restraining from bad habits to using the resources well, the student community is looked forward to exhibit the best of behavior that shall contribute to an</p>

incredible learning environment. Code of conduct certainly serves as a moulding force for the students to be better individuals of the campus and the society.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Holistic Development	02/07/2019	10/03/2020	556
Spirituality and ethical behaviour	15/07/2019	30/08/2019	91
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Staffs using Public Transport 2. Pedestrian friendly roads 3. Plastic-free campus 4. Paperless office 5. Green landscaping with trees and plants

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice-1 1. Title : Adoption scheme for Meritorious, Sports, Cultural and other students 2. Goal : To encourage the highly meritorious students who have excelled in sports and cultural activities. And also, the talented differently abled students and the students of marginalized tribal communities. To unite and cherish students of different regions under a single institution. To encourage and support the socially marginalized section of students. To help students with present skill-oriented courses so that they can face the competitive world. 3. The Context : Adoption being one of the cherished visions of the institution young minds and hidden talents are encouraged by providing scholarships which are started by Dr. M Mohan Alva, Chairman Alva's institution. Adoption programme enhance the students to explore the innovative world. Skill programme and courses which are given to them along with their course provide motivation. They are given food, accommodation and study materials for the fruitful completion of their higher education. Candidates are selected based on the following sub-categories: 1. Cultural adoption: 2. Sports adoption 3. Merit based adoption 4. Others : i) Adoption of the differently abled ii) Adoption of Tribal students 4. The Practice: Certain criteria are followed in order to select applicants for various adoption schemes based on which the candidates can obtain adoption. The process begins with inviting applications, then screening the applications, testing/validating and fully selected students shortlisted by the chairman. The candidates and their parents/guardians are familiarized with the facilities provided under their respective adoption scheme along with the terms and conditions which have to be abided by the candidates. Cultural Adoption: The applicants under this scheme are supposed to mention their interest in cultural activities. At the beginning of every academic year, these applicants are tried out to validate if they are suitable to be part of the cultural adoption program. Aspiring candidates are required to attend the cultural selection test in which they are screened based on their performance by professional trainers. The students who already possess a certificate of excellence in any art or cultural form of dance or music at national or state level competitions have to produce the same. If these certificates are recognized and found to be valid then these students are considered for adoption. Sports Adoption: Every academic year, a 10 day sports

camp is conducted in the month of April, to which applications are invited from the candidates. During the camp, the applicants are judged by their sports and athletic performance. The camp provides complimentary food and accommodation for all the applicants. The selected candidates are provided with complete adoption which includes sports training and academics. They are required to attend regular training in order to build their physical strength and improve their skills. Once sufficiently trained, these students are provided opportunity to take part in various sports events at different levels.

Merit Based Adoption: Merit being one of the prominent criteria in educational institution, Alva's College provides adoption to meritorious deserving students based on their performance in previous qualifying examinations. Furthermore, the candidates who have obtained the required percentage of marks (above 90 percent in their PUC examination) are informed. The students will continue to be under the adoption scheme, provided they obtain the required percentage (85) at the end of every academic year.

Other Adoptions: One of the Institutional which concerns student welfare is the adoption scheme for differently-abled and tribal students. These students are considered for the complete adoption scheme after scrutinizing the documents that validate their status. Once in every three months, a meeting is held to discuss their welfare.

5. Evidence of success: Students under the cultural, sports and merit-based adoption schemes have secured ranks and other distinctions in their respective areas, thus highlighting the success of the aforementioned practices. The students who come under the sports adoption have taken part in various levels of sports including state, national level and Olympics. Sports and cultural adoption students have expanded and honed their skills with daily practice which has helped them to achieve success in their respective fields. Students who have passed out from the institution have taken up teaching/training youngsters in their respective fields with the same zeal and enthusiasm that they received from the institution, thus making them exemplary role model for future ambitious students.

6. Problems faced and Resources Required: Adoption scheme is implemented as per the vision of chairman and management of the institution to develop sports, cultural activities along with the academic achievement. It is felt that more trained personnel required in order to mould the students under the aforesaid scheme.

Best Practice-2

1. Title: Professional and Personality Development Training Programme

Vision: The institution focuses on the professional and personality development of the student to make them reliable with a positive attitude and right decision making through Guiding Enabling the students with relevant conceptualized professional and personality skills , enhancing them towards a bright future career with the values of honesty, generosity, Sincerity, Hard Work and Ethics.

Mission: To educate students in various technical fields to fulfil requirement of human resources by providing sustainable quality of education, training and learning environment, also moulding them to become skilled competent and responsible citizens.

2. Goal: To Improve communication and leadership skill of the students To Guide students to choose right career Development of self-confidence, comradeship and secular outlook To meet the manpower requirements of the Industry To provide resources and activities to facilitate the career planning process. To act as a link between students, alumni, and the employment community.

3. The Context: The institution knows that the industry is always on the lookout for students who are Vibrant, energetic individuals who are ready to accept challenges, attentive, a good academic Background, fast learners, open to learning even at work. "Nurturing the potential of students, empowering them to carve their unique paths" through

- Pre-Placement Training
- Add-on Professional course training: CS,CA-CPT,IPCC,IBPS
- Certificate Courses
- Industrial Visits and Internships

These training programs focus on personality development to make the students reliable with a positive attitude and right decision making through Guiding directing the students to select the right career in accordance with their skills. Preparing the students with contemporary skills developing

professionalism among them through Proper training programmes. 4. The Practice: The institution believes that training tends to act as a stepping stone and paves the path for a bright future of the students so it is very important to be thoroughly prepared for the future. Alva's Institution has a placement cell and Placement committee which helps in planning training programs for the students. The Pre-Placement training aims at sharpening the skill of individuals for success in placement tests. In order to sharpen their technical skill and polish their communication skill placement cell offers different pre-placement trainings which includes Personality Development Training, Communication Skills Vocabulary, Resume Preparation Email Writing, Group Discussion, Personal Interview Skills, Aptitude Practice Tests and Training by Reputed Companies. All of our trainers are specialist consultants in their chosen field and are able to provide a vast amount of industry knowledge throughout the training experience. Training programs are planned through placement committees and respective departments. The students will be trained by Professional trainers. Besides we have Professional Add-on Course CSCA-CPTIPCCIBPS training which is given by In-House Faculties and Guest Lecturers. Particular Time Table and Syllabus will be framed according to academic planning by Training In chargers. Training is an important aspect of the professional courses these short term training improves students management skill and personality development. The institution offers compulsory certificate courses for all the first year students of each course, 18 certificate courses have been introduced which includes a particular syllabus and timeschedule is allotted for the training program. It Functions under the Governing Council. Students have begun concentrating more on skills, certificate courses offer the chance to meet specific market needs and become leaders in industry. Other Professional and Personality Development training are conducted by institutions including Industrial Visit. To reach the employment community and increase the learning ability of the students Internships are made compulsory. 5. Evidence of success: Each training is providing students a meaningful knowledge, usable skills, and recognized qualifications this is helping new and experienced teachers to improve their professional abilities as well as provide an effective education for learners. Through the campus drive students are placed in reputed companies. In the academic year 2019-2020 12 companies had visited the campus and around 233 students got placed in different firm. 6. Problems faced and Resources required Here the most challenging aspect of Professional training is how to organise it to be successful and meaningful for all the courses. Because each course like B.A, B.Com, B.Sc or other Postgraduate courses expects different kinds of training related to their subject. Annual alumni meetings need to be arranged to support activity Of Training programs but coordinating alumni is a big task.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://alvascollege.com/naac/best-practices/>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The college is progressing to realize its vision, priority and thrust area of producing the best talented sportsmen for our Country. We have been the champion of sports and cultural activities for the last twelve years at the University and National level. Vision statement of Alva's college specifically drives the college at integrating athletics and rural games with the academic process. Supporting the students with sports talent to achieve the best in the sports and to represent our country in the respective sport events has been the best practice since the inception of the college. Alva's College was

established in 1998. Presently it offers 29 UG (Undergraduate) programmes, and 21 PG (Post Graduate) programmes. The college is known for the successful integration of cultural and sport activities with academics. The college has attained the highest number of ranks in the Mangalore University examinations, and has also been the champion of sports and cultural activities for the last twelve years. One of the key visions of Alvas college is to "promote human values and national integration among students". A few examples which demonstrate this commitment to the vision are cited in the examples below.

Sports: Alva's Education Foundation initiated the 'Ekalavya Sports Club' in 1984 to support meritorious sports students by providing them with excellent coaching, free education and boarding. The students under the sports adoption scheme have won medals and recognition in international events. They have also continuously maintained the championship in a lot of events at the university level. The foundation has successfully conducted All India Inter University Athletic Championship for two times, 72nd 75th All India University Athletics and also successfully hosted Indian Universities Athletic coaching camp in the year 2015. In the year 2016-2017, 2017-18 the Foundation hosted the All India cross country championship. College has also hosted the 79th AIIU Athletic championship and MUIC Yoga championship in 2018-19. In 2019-2020 it has successfully hosted the MUIC Athletics championship, AIIU Cross country(Men) and AIIU Ball Badminton(Men). Most importantly the Foundations has taken initiation to nurture future sportspersons. As a part of this initiation, the foundation has adopted nearly 800 students with free boarding, lodging and coaching by experts.

Sports Vision of our Institution: Dr. M. Mohan Alva, Chairman of the Alva's Education Foundation is a keen sports enthusiast and has always engaged in the promotion of sports. He started the Alva's 'Ekalavya Club' in 1985, where students were given free education and coaching facilities. Qualified coaches have been appointed to give them special training such as cricket, volleyball, football, shot put, kabaddi. As the foundation grew over the years, he started a permanent sports hostel. He has given free education and coaching for about 3000 students since 1995. We have been producing international athletes since 2004. Olympics participants Mr. Satish Rai, Ms. Poovamma, Ms. Ashwini, Mr. Dharun Mr. Mohan Kumar, Ms. Shubha V, Dhanalakshmi are the footprint of Ekalavya sports club.

Provide the weblink of the institution

<https://alvascollege.com/student-corner/sports-fitness/>

8.Future Plans of Actions for Next Academic Year

IQAC has constantly been striving for the enhancement of the skills of the students and teaching quality of staff members through various activities to reach the requirements of higher education. Regular meetings have been conducted to introspect the academic plan of the previous year and to decide about the actions to be taken. It has taken the lead role in the process of analyzing and approving UG and PG departments academic plans and annual budget proposals submitted by the departments. IQAC has conducted meeting with each department and suggested to implement various possible academic initiatives to enhance the quality of education. To strengthen the research culture, the Research Cell of the college has strongly advised each staff or department to prepare research proposals which would be scrutinized by the Cell. Besides, IQAC has taken a strong initiation to motivate the staff with Ph. D degree as well the staffs to publish at least one research paper per year. Use of ICT has been promoted by making use of the available technology at the college. The departments are supported to organize FDPs to enhance teaching -learning process. Each department has been advised to conduct gender and environmental related activities to sensitize the importance of it. The training required for placement would be given to the final year students. To meet the needs of the students Mentor-Mentee system has been strongly brought into practice. It is suggested to implement

student centered teaching pedagogy as suggested in the New Education Policy where class room is made discussion rooms. 'SHAPE' is an innovative methodical concept to systemize the quality education has been successfully implemented as per the suggestion of IQAC which helps to improve the level of self-confidence. It has been advised to the examination committee to adopt a Standard Continuous Evaluation Process with the consent of all stake holders. It has been suggested to carry out a comprehensive support system for students' scholarship and financial assistance. IQAC gives timely suggestion the UG and PG departments to strengthen the existing add on / diploma / skill based certificate courses to induce employability among the students, in addition to compulsory internships. The Cell guides the departments to establish linkages and MOUs with reputed organizations for the benefit of the students and the faculties. Collection of alumni data and alumni sponsored programs shall be made compulsory for the each departments. Curriculum feed back has been collected from students, teachers, parents and employers and the suggestions obtained are forwarded to the university. The Staff Appraisal Form by teaching and non-teaching staff has been collected once in a year. IQAC and the departments are making collective plans for the enhancement divergence instudent's admission for the sustainability of each department in the up-coming academic years through additional or innovative programs. Regular academic and administrative evaluation has been carried out for the enhancement of the quality education at the college. The library of the college has been suggested to strengthen its resources by borrowing new books, e-books, journals etc.